

**University of Delhi**  
**Delhi-110007**

**Advt. No: DU/GATI-IQ-09/2021**

Applications through email are invited from Indian citizens for the following temporary position in a DST funded project on “Gender Advancement in Transforming Institutions (GATI) (DST/KIRAN/GE-1/2019-23 (DU))” at University of Delhi. The position is purely temporary in nature and co-terminus with the project. The details of the assignment are as follows:

1.	Name of the Temporary Post:	Project Assistant
2.	Number of posts	01
3.	Name of the Research Project:	Gender Advancement for Transforming Institutions (GATI)
4.	Name of the Sponsoring Agency:	Department of Science and Technology (DST)
5.	Tenure of the Project:	18 months
6.	Tenure of the Assignment	Initially for one year and extendable for further six months based on the performance of the candidate and requirement of the project.
7.	Job Description:	The project aims to reach out to various stakeholders at the University towards gender equality and women empowerment in Science, Technology, Engineering, Mathematics and Medicine (STEMM). Candidate will assist the Principal Investigator in preparing work plan, data collection, analyses, and assist in conducting workshops/trainings/awareness programmes in Gender Equality and women empowerment. Candidate also needs to prepare project reports and presentations on a regular basis. The project also involves interaction/partnering with other government institutes and foreign agencies.
8.	Place of work	University of Delhi (North Campus), Delhi -110007
9.	Age limit	Not exceeding 50 years on the date of interview
10.	Consolidated monthly Salary/Fellowship:	Rs. 22,000/-per month consolidated
11.	Essential Qualifications and experiences:	1. Graduate in any stream with 55%. 2. Proficient in Hindi and English. 3. Proficient in Computer handling and MS Word, Excel, Power Point, knowledge of statistical tools. 4. Experience in data collection, data analyses, data handling and report writing.
12.	Desirable Qualifications/Experiences:	1. Should possess excellent written and oral communication skills. 2. Working knowledge of statistical and data visualization softwares like Stata, R statistics
13.	Selection process	Walk-in Interview

The application form is available in the following link:

[http://du.ac.in/uploads/new-web/Advt-2021/15092021\\_IQAC-Application%20form.docx](http://du.ac.in/uploads/new-web/Advt-2021/15092021_IQAC-Application%20form.docx)

The completed application form alongwith photocopies of all supporting documents should be submitted by e-mail as a single pdf file not exceeding 10 MB to : [iqac@admin.du.ac.in](mailto:iqac@admin.du.ac.in) on or before **06/10/2021**. It is essential for candidates to provide their email address and/or mobile number for further communication. The candidates are also required to produce relevant documents mentioned in the application form (such as original mark sheets and certificates, experience certificate (if any) etc.).

Mere possession of essential/desirable qualifications and experience does not guarantee selection for the post. No TA/DA will be provided to the candidates appearing for the interview. Canvassing at any stage of selection will result in cancellation of the candidature.

The Time and Date for the walk-in interview will be informed to the shortlisted candidates through email.